



Notice

City Commission Regular Meeting

7:00 pm

Monday, August 4, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 07-31-2014

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of July 21, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of authorizing a purchase order for a heart monitor / defibrillator and accessories for use by the Fire Department and declaring a heart monitor / defibrillator surplus to be returned and applied as a credit for the new heart monitor/defibrillator. (Approval recommended) (Jered Ottenwess, James Tuller) (5 affirmative votes required)
- c. Consideration of authorizing a blanket purchase order for water meter endpoints for water meter reading. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing a blanket purchase/service order for purchase and reconditioning of water meters. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- e. Consideration of adopting a Resolution recommending approval of a request from the Acoustic Brewing Company, LLC for a new Winery Tasting Room License, and authorizing the City Clerk to issue a registration for operation of such license at 119 North Maple Street. (Adoption and approval recommended) (Jered Ottenwess, Benjamin Marentette)
- f. Consideration of approving the Downtown Development Authority Board of Trustees' appointment of Robert Bacigalupi as Executive Director and approving the Executive Director's salary, as required by Michigan Statute, which is a housekeeping matter. (Approval recommended) (Jered Ottenwess)
- g. Consideration of authorizing a service order for the construction and testing of a fiber connection between the Water Treatment Plant and Water/Sewer Maintenance Building and a service order for the acquisition, installation and hardware programming for the new fiber connections. (Approval recommended) (Jered Ottenwess, Penny Hill) (5 affirmative votes required)
- h. Consideration of authorizing a confirming service order for emergency conduit and cable repair at the Duncan L. Clinch Marina. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

- i. Consideration of declaring four trucks used by the Department of Public Services as surplus and authorizing a purchase order for the replacement trucks and the chassis, which are scheduled purchases. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- j. Consideration of authorizing a confirming purchase order for the emergency repair of the lift cylinders on the ladder truck used by the Fire Department. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- k. Consideration of authorizing an agreement to receive \$173,932 in Transportation Alternative Program Funds from the Michigan Department of Transportation for the West End Beach Trail and Access Project. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- l. Consideration of authorizing a confirming service order for elevator repair service at the Old Town Parking Deck, with the repair costs reimbursed by the City's insurance carrier, less the insurance deductible. (Approval recommended) (Jered Ottenwess, Robert Bacigalupi) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of enacting an amendment to the Traverse City Code of Ordinances, which make various changes to the regulations regarding sidewalk cafés (outdoor cafés), as recommended by the City Commission Ad Hoc Committee Regarding Sidewalk Cafés. (Mayor Pro Tem Carruthers, Chairman; Commissioner Barbara Budros; Commissioner Jeanine Easterday)
- b. Consideration of authorizing a contract for site investigation and schematic design, preliminary design and final design services associated with the Traverse City Public Pier Project in West Bay, as recommended by The Traverse City Public Pier Study Group. (Mayor Michael Estes, Commissioner Ross Richardson, Missy Luick)

4. New Business

- a. Consideration of authorizing a contract with Grand Traverse County for its Planning and Development Department to provide economic development services to the City and Downtown Development Authority. (Jered Ottenwess, Jean Derenzy) (5 affirmative votes required)

5. Appointments

None.

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.

- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Quarterly Report from the Code Enforcement Officer for the period May through July 2014.
 - 3. Minutes of the Traverse City Light and Power Board meeting of June 24, 2014.
- e. Reports and correspondence from non-City officials.
 - 1. Monthly Operating Report for the Wastewater Treatment Plant from CH2M HILL for June 2014.

7. Public Comment

- a. Reserved.

Request from LaVern P. Broughton, 611 Hastings Street, regarding “Oath of Office given by the City Clerk...”

- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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City Commission
Regular Meeting Agenda

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